

# Meadows Parkway EC - Francis Howell School District 15-16 School Improvement Plan

## ACHIEVEMENT

### 1 YEAR GOAL:

75% of Meadows Parkway E3 students will demonstrate mastery in all ELA Learning Targets as measured by The Students Assessment Report data by May 2016.

84% of Meadows Parkway E4 students will demonstrate mastery in all ELA Learning Targets as measured by local common assessment data by May 2016.

91% of Meadows Parkway E5 students will demonstrate mastery in all ELA Learning Targets as measured by local common assessment data by May 2016.

80% of Meadows Parkway E3 students will demonstrate mastery in all Mathematic Learning Targets as measured by local common assessment data by May 2016.

87% of Meadows Parkway E4 students will demonstrate mastery in all Mathematic Learning Targets as measured by local common assessment data by May 2016.

96% of Meadows Parkway E5 students will demonstrate mastery in all Mathematic Learning Targets as measured by local common assessment data by May 2016.

### 2015 -3<sup>rd</sup> Reporting Period Data

E5 Total Mastery - Literacy		E4 Total Mastery - Literacy		E3 Total Mastery - Literacy	
% Mastery	85.30%	% Mastery	82.10%	% Mastery	92.50%
% On Track	8.50%	% On Track	4.00%	% On Track	0.50%
% Emerging	6.20%	% Emerging	13.90%	% Emerging	7.00%

E5 Total Mastery - Mathematics		E4 Total Mastery - Mathematics		E3 Total Mastery - Mathematics	
% Mastery	87.80%	% Mastery	86%	% Mastery	84.00%
% On Track	8.30%	% On Track	10.60%	% On Track	3.00%
% Emerging	4.00%	% Emerging	3.40%	% Emerging	13.00%

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### 1 YEAR GOAL - UPDATE/ADJUSTMENTS:

#### 1st Quarter Assessment Data

E5 Total Mastery - Literacy 1st Qtr.		E4 Total Mastery - Literacy 1st Qtr.		E3 Total Mastery - Literacy 1st Qtr.	
% Mastery	34.00%	% Mastery	34.00%	% Mastery	55.00%
% In Progress	30.00%	% In Progress	31.00%	% In Progress	25.00%
% Not Yet	36.00%	% Not Yet	35.00%	% Not Yet	10.00%

E5 Total Mastery - Mathematics - 1st Qtr.		E4 Total Mastery - Mathematics - 1st Qtr.		E3 Total Mastery - Mathematics- 1st Qtr.	
% Mastery	67.00%	% Mastery	69%	% Mastery	55.00%
% On Track	20.00%	% On Track	13.00%	% On Track	14.00%
% Emerging	13.00%	% Emerging	18.00%	% Emerging	32.00%

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**SMART STRATEGY AND MEASUREMENT:**

**Curriculum:** Meadows Parkway will increase curriculum implementation as measured by NEE Indicator 3.1 to 5.5 by the end of the 15-16.

**Person Responsible for Reporting Progress:** Principal

**Progress Metric:**

NEE data reports quarterly

**SMART STRATEGY AND MEASUREMENT - UDPATE/ADJUSTMENTS:** NEE Indicator 3.1 trend report for 1<sup>st</sup> quarter.



**ACTION STEPS:**

	<b>TIME LINE:</b>	<b>PERSON RESPONSIBLE FOR REPORTING PROGRESS:</b>
<b>1)</b> Review standards, pacing guides and quarterly expectations with staff.	8/4 - 10/28 - 1/4- 4/13	Principal
<b>Progress update:</b> Reviews during August and October staff meetings. PLCs have ongoing discussions on this topic.		
<b>2)</b> Monitor pacing guide via weekly lesson plan collection.	Fridays - Weekly	Principal
<b>Progress update:</b> Ongoing		
<b>3)</b> Review scoring rubric and examples of evidence and “look fors” from NEE tool.	8/4 & 9/23 & 10/28	Principal
<b>Progress update:</b> Completed - Ongoing		
<b>4)</b> PLC review of standards and pacing guide.	PLC Mtgs. PD -8/28-9/18-11/3	Principal
<b>Progress update:</b> Ongoing during PLC meetings and during		
<b>5)</b> Revise O2K quarterly expectations and create quarterly expectations for E4s & E3s during professional development days.	PLC Mtgs. PD -8/28-9/18-11/3	Principal
<b>Progress update:</b> The E4/E3 expectations have been developed and are under review.		

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<p><b>SMART STRATEGY AND MEASUREMENT:</b>  <b>Instruction:</b> Based on walkthroughs with QFIC look-fors, Meadows Parkway will reach the following target of Objective plus one additional strategy. Q2 – 25%, Q3 – 30%, Q4 – 40%.  <b>Person Responsible for Reporting Progress:</b> Principal  <b>Progress Metric:</b>                      Walkthrough Data</p>		
<p><b>SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:</b>  <b>First Quarter:</b> This goal was adjusted 2<sup>nd</sup> qtr. to reflect walkthrough data.</p>		
<b>ACTION STEPS:</b>	<b>TIME LINE:</b>	<b>PERSON RESPONSIBLE FOR REPORTING PROGRESS:</b>
1) Review scoring rubric and examples of evidence and “look fors” from NEE tool.	8-4 PLC/Staff Mtgs.	Principal
<b>Progress update:</b> Scoring rubric and examples have been shared during 3 staff meetings.		
2) Review Q.F.I.C. & instructional strategies with staff .	8-4 PLC/Staff Mtgs. 8-4 PD: Sept/Nov	Principal
<b>Progress update:</b> PD plan was adjusted to incorporate more training on instructional strategies.		
3) Define and identify cognitive engagement “look-fors” for Early Childhood.	8-4 PLC/Staff Mtgs.	Principal
<b>Progress update:</b> We are in process of identifying key “look-fors” for cognitive engagement.		

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**SMART STRATEGY AND MEASUREMENT:**

**Assessment:** 100% of teachers will respond Agree or Strongly Agree to the following question, “I adjust the instructional practices in my classroom based on my students’ performance on common assessments”

**Person Responsible for Reporting Progress:** Principal

**Progress Metric:**

Teacher’s will be surveyed each Quarter.

Quarterly Progress: 1<sup>st</sup> Reporting Period: 100% 2<sup>nd</sup> Reporting Period : \_\_\_\_ 3<sup>rd</sup> Reporting Period: \_\_\_\_

**SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:**

**First Quarter: 64.29% of teachers responded “Strongly Agree” & 35.71% of teachers responded “Agree” Total: 100%**

	<b>TIME LINE:</b>	<b>PERSON RESPONSIBLE FOR REPORTING PROGRESS:</b>
<b>1)</b> Create formative assessments during PLCs beginning with 2 <sup>nd</sup> quarter.	PLC Mtgs.	Principal
<b>Progress update:</b> Teachers have begun to formulate formative assessments in the area of letter identification. PLC Mtg. – 10/28-29		
<b>2)</b> Disaggregate data for all 3 reporting periods.	10-10, 3-21, 5-19	Principal
<b>Progress update:</b> Data was disaggregated and analyzed the weeks of Oct.19 <sup>th</sup>		
<b>3)</b> Explore various data protocols during PLC meetings and on PD days to identify which protocol work works well.	PLC Mtgs.	Principal
<b>Progress update:</b> The staff utilized the Atlas Protocol to analyze 1 <sup>st</sup> reporting data.		

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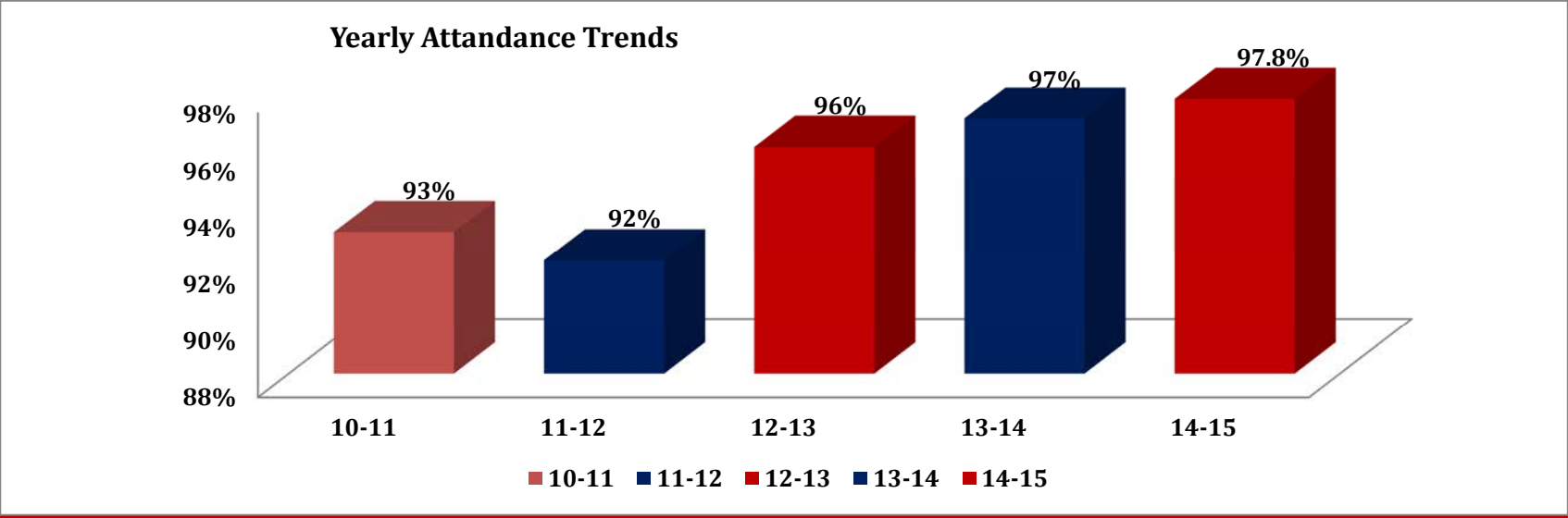
<b>SMART STRATEGY AND MEASUREMENT:</b> <b>PLCs: 98% of PLC agendas will include agenda items that directly relate to one of the four critical PLC questions.</b> <b>Person Responsible for Reporting Progress:</b> Principal <b>Progress Metric:</b> Collection of PLC Agendas		
<b>SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:</b> <b>First Quarter: 95% of the agendas include items that directly relate to one of the 4 critical PLC questions.</b>		
<b>ACTION STEPS:</b>	<b>TIME LINE:</b>	<b>PERSON RESPONSIBLE FOR REPORTING PROGRESS:</b>
1) Clarify and set PLC expectations with staff.	8-6 – PLC 101 PD	Principal
<b>Progress update:</b> Expectations were set on August 6 <sup>th</sup> – ongoing clarification occurs as needed during staff/PLC meetings.		
2) Support teachers by providing sample agendas, videos and modeling of highly functioning PLC teams.	8-6 Staff/PLC Mtgs.	Principal
<b>Progress update:</b> Teachers were given sample agendas during August 6 <sup>th</sup> .		
3) Monitor with agenda sampling of PLC meeting time. Collected Weekly – Sampled Monthly	Weekly/ Monthly	Principal
<b>Progress update:</b> Agendas are being collected weekly.		

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<b>SMART STRATEGY AND MEASUREMENT:</b> <b>Parent Involvement:</b> 100% of monthly building newsletters will provide parent activities to be involved in student development in the area of literacy, mathematics and social emotional development. <b>Person Responsible for Reporting Progress:</b> Principal <b>Progress Metric:</b> Collection of Building Newsletters (office & teacher)		
<b>SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS</b> <b>First Quarter: 100% of Building Newsletters contain activities to be involved in student development.</b>		
<b>ACTION STEPS:</b>	<b>TIME LINE:</b>	<b>PERSON RESPONSIBLE FOR REPORTING PROGRESS:</b>
1) Provide families quarterly curriculum expectations, strategies, assessment and SIP plan updates via teacher and/or building communication methods to increase learning at home. (Learning at Home-Key 4)	Monthly/ Quarterly	Principal
<b>Progress update:</b> 1 <sup>st</sup> and 2 <sup>nd</sup> Qtr. expectations were sent home and have been posted to our web site.		
2) Provide opportunities to increase parent knowledge of child development. (Digging with Dads – Picasso Penguin- Family Reading Night) (Parenting-Key 1))	Quarterly	Principal
<b>Progress update:</b> The Parent Involvement Team has set the dates for 2 family events.		
3) Increase opportunities for parents, including PAT families, to be involved in student learning by completing monthly activities offered by the school and the library and by communicating the quarterly expectations to families. (Volunteering-Key 3, Learning at Home-Key 4, Community-Key 6)	Ongoing via Home Visits	Principal Lead PAT
<b>Progress update:</b> Activities from the library (our community partner) have been sent home monthly via the office and Parent Educators.		
4) Explore and create ways to Increase instances/methods for two-way communication with MIT team and staff.. (Communication-Key 2)	December	Principal
<b>Progress update:</b> This item is set for the December agenda.		
5) Increase opportunities for shared decision making via MIT Team membership and 2-way communication via Social Media – (Twitter Chat/ “like” the MP Facebook page) – parent participation (Decision Making-Key 5)	8-26	Principal
<b>Progress update:</b> We have seen an increase of 5% in “likes” of our Facebook Page.		

**ATTENDANCE**

**1 YEAR GOAL:**  
Meadows Parkway student attendance will increase or maintain a 98% attendance rate based on district reports.



**1 YEAR GOAL - UPDATE/ADJUSTMENTS:**

**First Quarter: Meadows Parkway Attendance is currently: 98.39%**



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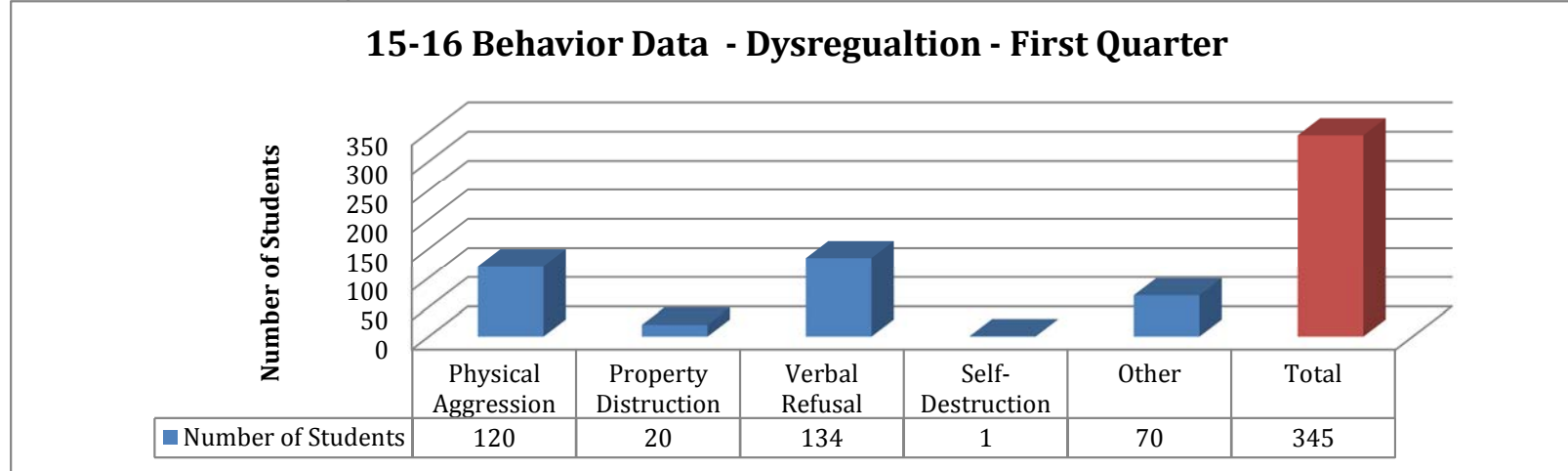
<b>SMART STRATEGY AND MEASUREMENT:</b> <b>Meadows Parkway will average 98% monthly attendance as measured by district reports.</b> <b>Person Responsible for Reporting Progress: Principal</b> <b>Progress Metric:</b> District Reports IC Reports		
<b>SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:</b> <b>First Quarter: 98.39%</b>		
<b>ACTION STEPS:</b>	<b>TIME LINE:</b>	<b>PERSON RESPONSIBLE FOR REPORTING PROGRESS:</b>
<b>1)</b> Track daily, monthly and yearly attendance via Infinite Campus attendance reporting system.	Monthly	Principal
<b>Progress update:</b> Daily attendance is tracked, Monthly reports are generated.		
<b>2)</b> Disaggregate data by student enrolled in full day, half day, Tuition and Sped programing.	Monthly	Principal
<b>Progress update:</b>		
<b>3)</b> Families will be called on days that students are absent.	Daily	Principal
<b>Progress update:</b> IC generates calls to families with absent students.		
<b>4)</b> Share daily attendance data information via office posting and ENews. (Communicating-Key 2)	Quarterly	Principal
<b>Progress update:</b> Attendance is posted in the main office.		
<b>5)</b> Provide attendance data to the community at the end of the quarter via social media, building newsletter, classroom blogs/newsletters. (Communicating-Key 2, Community-Key 6)	Quarterly	Principal
<b>Progress update:</b> Attendance Data is shared with the community monthly.		
<b>6)</b> Provide wellness tips to parents via social media and Parent Educator Home Visits. (Parenting-Key 1, Communicating-Key 6)	Monthly	Principal
<b>Progress update:</b> Wellness tips are provided via social media and during PAT visits.		

## BEHAVIOR

### 1 YEAR GOAL:

Meadows Parkway students will show a decrease in the number of incidents of restraint or dysregulation and removal from educational activity/environment - baseline data will be collected 1<sup>st</sup> quarter and have a 2% reduction each 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> quarters to achieve a total reduction of 8% for the 15-16 school year.

### 1 YEAR GOAL - UPDATE/ADJUSTMENTS:



There were **49** incidents of removal from the learning environment.  
 There were no incidents of restraint.

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<b>SMART STRATEGY AND MEASUREMENT: 100% of teachers and students will participate in lessons that teach and support age appropriate social/behavioral skills as a part of Tier 1 strategies on the building POI.</b>		
<b>Person Responsible for Reporting Progress: Principal</b>		
<b>Progress Metric: Percentage of classrooms that attained the building wide Super Spud Award.</b>		
<b>SMART STRATEGY AND MEASUREMENT - UDPATE/ADJUSTMENTS:</b>		
<b>First Quarter: 100% of classrooms met their Super Spud Goal for 1<sup>st</sup> qtr.</b>		
<b>ACTION STEPS:</b>	<b>TIME LINE:</b>	<b>PERSON RESPONSIBLE FOR REPORTING PROGRESS:</b>
<b>1)</b> School wide behavior expectations in all settings are identified with input and communicated to staff and families.	8-7 PLC/MIT Mtgs	Principal
<b>Progress update:</b> Behavior expectations have been set – key behaviors are identified quarterly.		
<b>2)</b> All classes will receive lessons by the educational support counselor – Super Hero- Bullying Prevention & Conflict Resolution.	10-21&22	Principal
<b>Progress update:</b> Lessons have been completed, parent information has been shared.		
<b>3)</b> All Staff will be instructed by the educational support counselor in the areas of : Active Supervision, Super Hero, & Pre-Correctional Universal Supports	8-5 & 10-28	Principal
<b>Progress update:</b> This was completed – 8-5 and 10-28. It is also ongoing as new staff is hired.		
<b>4)</b> All teachers will receive training by the educational support counselor about the Second Step Social Emotional Skills Curriculum.	8-7 & 9-18 Staff Mtgs.	Principal
<b>Progress update:</b> This is ongoing.		
<b>5)</b> All classes will receive KDG transition lessons by the educational support counselor from the Second Step Social Emotional Skills Curriculum.	TBD	Principal
<b>Progress update:</b> Currently the teachers are presenting the lessons, the ESC will do KDG. Transition lessons.		
<b>6)</b> All classrooms with participate in building wide “Super Spud” goal setting program that will focus on self-regulation and conflict resolution skills.	8-4 Quarterly	Principal
<b>Progress update:</b> 100% of classes met the Super Spud goal for 1 <sup>st</sup> qtr.		

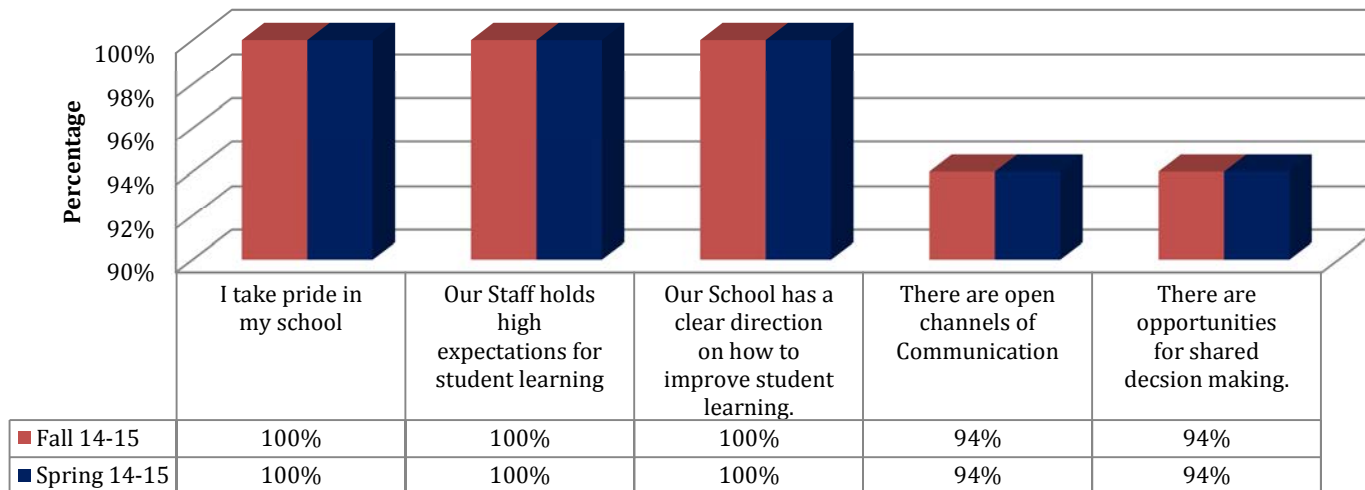
**CLIMATE**

**1 YEAR GOAL:**

**Meadows Parkway will maintain a level of 90% or higher in the five district climate staff and parent survey questions as measured by surveys administered 2nd and 4th quarters.**

**Staff Data:** Fall & Spring: 16 Certified Staff Responded

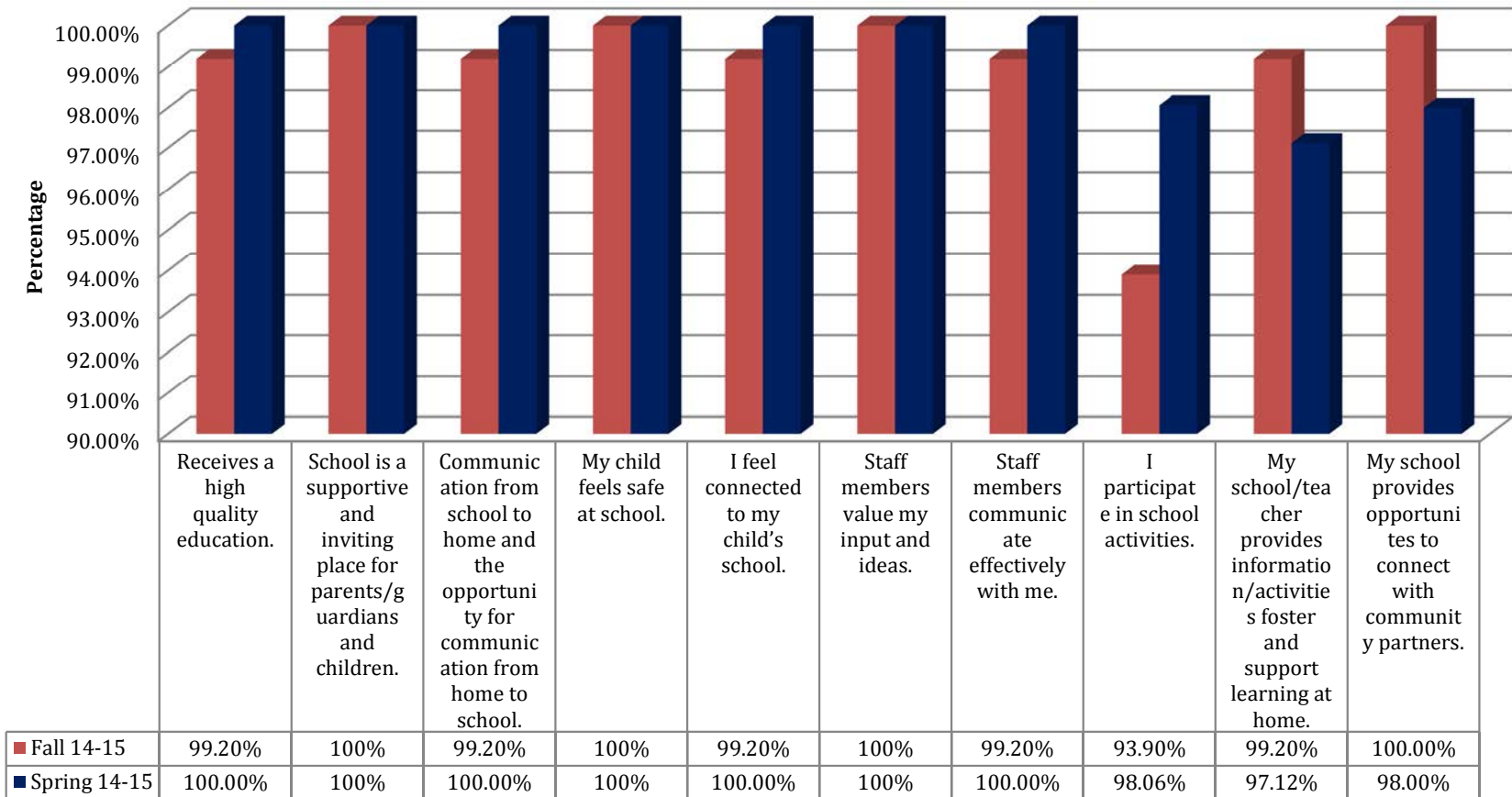
**Staff Climate Survey Results 2014-2015**



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**Family Data:** Fall: 133 Families Responded Spring: 110 Families Responded

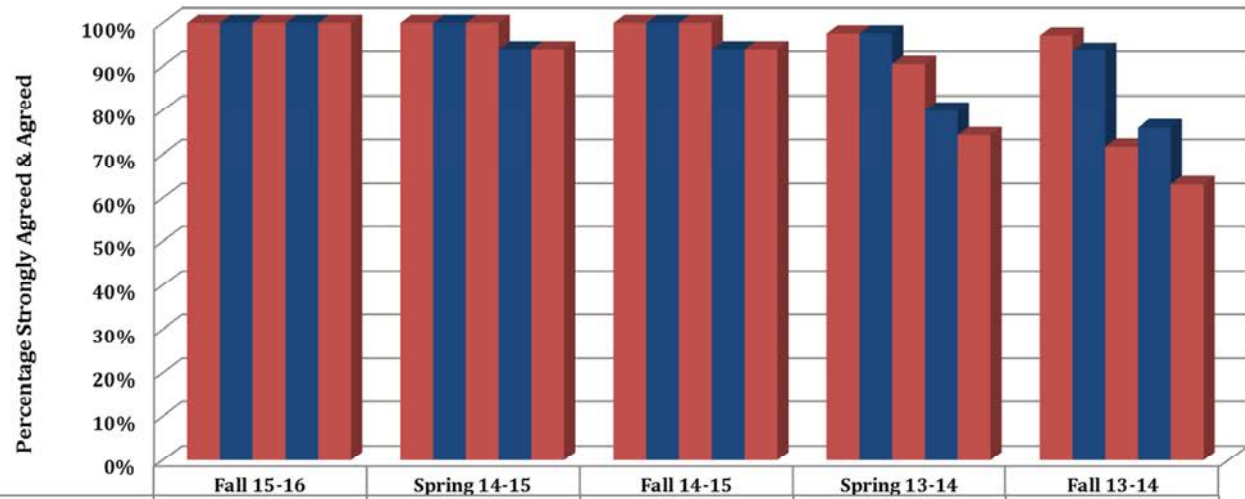
**Family Climate Survey Results 2014-2015**



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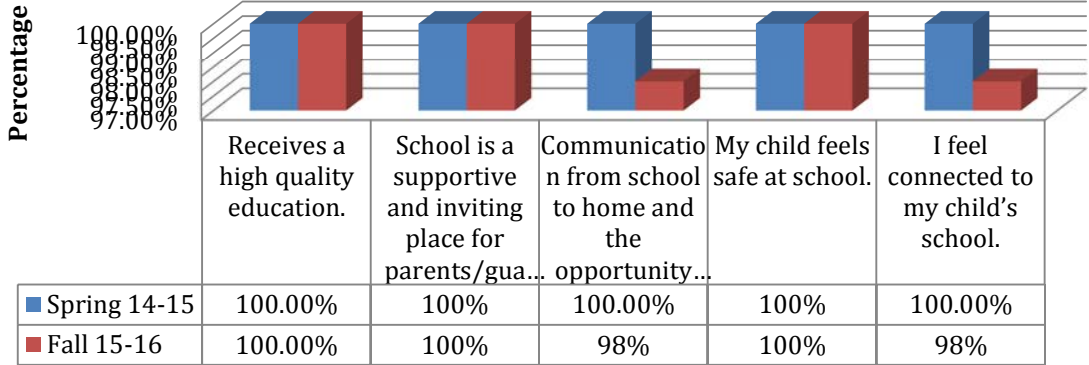
**1 YEAR GOAL - UPDATE/ADJUSTMENTS: First Quarter: Staff: All 5 Questions were 100% Strongly Agree/Agree**

**Staff Climate Survey Results  
Multi - Year Trend**



	Fall 15-16	Spring 14-15	Fall 14-15	Spring 13-14	Fall 13-14
■ I take pride in my school	100%	100%	100%	97.60%	97.10%
■ Our Staff holds high expectations for student learning	100%	100%	100%	97.60%	93.70%
■ Our School has a clear direction on how to improve student learning.	100%	100%	100%	90.50%	71.70%
■ There are open channels of Communication	100%	94%	94%	80.00%	76.10%
■ There are opportunities for shared decision making.	100%	94%	94%	74.40%	63.10%

**Parent Climate Survey Comparison**



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<p><b>SMART STRATEGY AND MEASUREMENT:</b> Meadows Parkway Staff will have an increased opportunity for shared decision making as measured by a satisfaction rate of 90% on staff surveys by May 2015.</p> <p><b>Person Responsible for Reporting Progress:</b> Principal</p> <p><b>Progress Metric:</b> Fall and Spring Survey</p>		
<p><b>SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:</b>  <b>First Quarter: Staff: All areas indicate: 100%. In the area of Shared Decision Making, the fall survey shows 100% Strongly Agree/Agree. This is up 6% from the spring survey.</b></p>		
<b>ACTION STEPS:</b>	<b>TIME LINE:</b>	<b>PERSON RESPONSIBLE FOR REPORTING PROGRESS:</b>
1) Activity at Opening Staff Meeting involving staff input on ways to increase Shared Decision Making will be conducted.	8-4 Staff Mtgs.	Principal
<b>Progress update:</b> Ongoing discussion during staff meetings.		
2) The Meadows Parkway staff will participate quarterly in a minimum of one building forum (weekly/ monthly) that is focused on addressing opportunities for shared decision making.	Weekly/ Monthly	Principal
<b>Progress update:</b> Staff voluntarily attends monthly “round table” meetings.		
3) Increased opportunity for 2-Way input on various initiative via Monday Memo and surveys.	Weekly	Principal
<b>Progress update:</b> Weekly		
4) “Anything Goes” Meetings - The Site Leaders will host voluntary monthly meeting to allow staff members the opportunity for input and ideas on building initiatives.	Monthly – 2 <sup>nd</sup> Wed. of the Month	Principal
<b>Progress update:</b> Ongoing		



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<p><b>SMART STRATEGY AND MEASUREMENT:</b> 95% of the Meadows Parkway Staff will increase effective 2-way parent/family communication by a satisfaction rate of 85% on Parent surveys by 4th Quarter.</p> <p><b>Person Responsible for Reporting Progress: Principal</b></p> <p><b>Progress Metric:</b> Fall and Spring Survey Results – Newsletter Sampling</p>		
<p><b>SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:</b>  <b>First Quarter: Family Survey: There has been a 2% drop in communication and connectivity as compared to the spring 15 survey.</b></p>		
<b>ACTION STEPS:</b>	<b>TIME LINE:</b>	<b>PERSON RESPONSIBLE FOR REPORTING PROGRESS:</b>
<p><b>1)</b> The Meadows Parkway staff will implement a minimum of one method of effective communication to families monthly that involves families an opportunity for feedback and input. (Communicating – Key 6)</p>	Monthly	Principal
<p><b>Progress update:</b> Ongoing</p>		
<p><b>2)</b> The teachers will communicate with parents weekly via newsletter and/or website/blog. Increasing the opportunity for 2-way communication. (Communicating – Key 6 &amp; Learning at Home- Key 4)</p>	Weekly	Principal
<p><b>Progress update:</b> Ongoing</p>		
<p><b>3)</b> Principal will communicate monthly to families with the Building Newsletter – increasing the opportunity for 2-way communication by incorporating section for input and feedback on various topics. (Communicating – Key 6 &amp; Decision Making – Key 5)</p>	Monthly	Principal
<p><b>Progress update:</b> Ongoing</p>		
<p><b>4)</b> Principal will communicate with families via Facebook and Twitter. (Communicating – Key 6 )</p>	Weekly	Principal
<p><b>Progress update:</b> Ongoing</p>		